

The Harefield Academy

Achievement through Active Learning

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Interim Headteacher: Niall McManus



March 2023

Dear Parents/Carers,

I am very happy to announce that the Year 11 Prom Evening will take place next term. This important evening will celebrate the end of a chapter for students at THA and we would like as many students to attend as possible.

Date: Thursday 13th July 2023

Location: Denham Grove Hotel, Tilehouse Lane, Denham, Uxbridge, UB9 5DG

Time: 7.00pm and 11.30pm

This will be our third Prom to be held at this lovely venue. The cost of the Prom ticket will be **£40.00**, and invitations will be given to Year 11 students. The Prom ticket will include venue hire, a disco, and buffet food. Non-alcoholic drinks will be available to purchase throughout the evening. If there are any financial barriers that may impact you meeting the cost of this ticket please contact the school for support.

Last term we introduced an initiative in an effort to increase attendance at our after school intervention sessions, as a result of students who completed 12 or more revision sessions in the last half term, will receive 20% off the price of the ticket. This discount of £8 will be automatically added to ParentPay.

To ensure that the Prom can go ahead as planned, we require a minimum of 56 students to return the reply slip below confirming attendance along with payment via Parent Pay by **Friday 26th May**. If the number of tickets purchased is insufficient, unfortunately the event may not take place and a full refund will be provided.

Please be advised that attending the school Prom is a privilege, not a given. Permission will be granted to students who follow our normal school rules and support us to be a great school for everyone. We expect students to display;

- good behaviour and be a role model for others
- good attendance and punctuality to school and lessons
- adhere to our 'no mobile phone policy' around school
- complete all coursework as per subject deadlines

It would be unfair for students to attend if their behaviour doesn't support our positive learning environment. Students will not be able to attend Prom if any of the following apply:

- More than 30 behaviour points accrued
- Any suspensions during the period
- 3 days RRR (max)
- Display any behaviours that bring The Academy into disrepute.

We would be unable to give a refund in these circumstances.

By completing the reply slip and paying for a ticket you are accepting these conditions.

Since the Prom is off site, families should arrange appropriate transport to and from The Denham Grove Hotel. We expect the highest standards of behaviour from all our students. If The Academy or venue staff have any concerns about students, for example, that they have been drinking alcohol, or causing a nuisance at the venue, then they will be refused entrance or removed. In these circumstances parents will be expected to collect their child and there will be no refund.

Students must remember to leave the venue quietly and quickly at the end of the Prom at 11.30pm. I would like to remind parents that once students have left the venue, they are no longer our responsibility. This includes post Prom parties.

To book your child's place at the Prom, please complete the reply slip and return it to reception. The Academy operates an online payment system and if you require your Parent Pay login details or have an issue using Parent Pay when purchasing a Prom ticket then please contact Mr Bourne on email provided below.

Please note that the cost of the ticket to the Prom is non-refundable. We look forward to celebrating your child's time at The Academy at this wonderful event.

Yours sincerely,

Mr Bourne

Head of KS4

rbourne@theharefieldacademy.org

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YEAR 11 PROM EVENING AT DENHAM GROVE HOTEL

THURSDAY 13th JULY 2023

Name of Student: **Tutor Group:**

I give permission for my child to attend the Prom Evening on Thursday 13th July and take responsibility to arrange safe and suitable transport to and from the Denham Grove Hotel. I also accept the conditions cited in the Prom letter.

I have paid for the Prom ticket via Parent Pay. Parent Pay Authorisation Code:

Signed **Date:**

Parent/Carer

Print Name:

Parent/Carer